



## Activity 1

### Researching and Managing Information for Study

#### Library services

1. The starting place for most research is the library. The UWL library offers a wide range of services. Which of these are available at UWL library?

Items	Checkbox
Subject specialist librarians	
Support and resources for using the library and for finding material online	
Silent areas, study rooms, group work spaces, reference sections, chat areas	
Books, papers and academic journals, in print and/or electronically	
Specialist collections (if so, which ones?)	
Printers, copiers, laminators, binding facilities	
DVDs, film, tape, slide, microfilm, and digitised materials from your reading list	
Specialist resources for disabled students	
Facilities for making audio-visual aids such as posters for your presentations	
Access to resources and help off-campus	

2. Where are the relevant books in my subject located in the library? How are they classified?

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**3.** How many items can I take out at once?

**4.** How many items can I take home on loan – and for how long?

**5.** How long does it take for books to arrive once ordered?

**6.** Can I reserve books?

**7.** How do I reserve or renew by phone or online?

**8.** Are there fines?

**9. How do I request inter-library loans? Is there a cost?**

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